

College of Social Sciences and Humanities
Honors in the Major
Proposal Cover Sheet

Projects for Honors in the Major may take a variety of forms but are expected to make a significant contribution to research or practice in a discipline. A student proposing a project must have at least junior standing and a QPA of at least 3.500. Ordinarily the work of a project will be expected to cover two semesters and be equivalent to the work required by a minimum of 8 semester hours of academic coursework. Students may not start their honors research until they have an approved proposal. Ordinarily, proposals will be submitted to the CSSH Undergraduate Academic Advisory Committee (UAAC) for review by the Friday before the last day of classes in Fall or Spring semesters in order to be able to meet this requirement. Completed projects will be presented to the community at a College-sanctioned event.

The application packet will include:

- Cover sheet
- Unofficial transcript
- Research proposal
- Letter of support from your faculty mentor

The cover sheet must be signed by your department chair. This packet should be compiled electronically and sent to Jason Riccio (j.riccio@northeastern.edu) with “Honors Proposal – [Your Last Name]” in the subject line. After the proposal has been reviewed and approved by the UAAC, the Associate Dean for Academic Affairs will also sign the cover sheet. You need not seek this signature.

Student name _____

Major _____

E-mail address _____

Date _____

I am applying for Honors in _____
Major

Please include the following information in your proposal document:

1. Title of Project
2. Name and Affiliation of Faculty Mentor
3. Proposal (*See Guidelines*): The narrative should include the thesis or research question; a discussion of primary works and authors; theoretical framework; methodology and data sources, if relevant; significance of the contribution; and a clear statement of the rationale and goals of the final project. Additionally, the proposal should include a preliminary bibliography of relevant texts or other materials and a projected timeline by which intermediate goals will be met.
4. Is the project or part of the project being undertaken for academic credit? If so, please list course numbers, titles, number of credits, and semesters of course(s) to be taken in completion of the project.

5. Is the project or part of the project being undertaken through co-op or other employment or internship? If so, please describe.
6. List all relevant previous work including courses, co-op, papers written for a class, etc.

Signatures:

Student – Print Name

Date

Student Signature

Faculty Mentor - Print Name

Date

Faculty Mentor Signature

Student's Department Chair– Print Name

Date

Student's Department Chair Signature

Other Department Chair– Print Name

Date

Other Department Chair Signature

Associate Dean – Print Name

Date

Associate Dean Signature