



Northeastern University

College of Social Sciences and Humanities

Language Approval Form and Instructions

This language program is available for CSSH Masters and PhD students who need a language for their fieldwork or other scholarly research. Registration for the language course must take place **prior** to the start of the semester. The credits will not count toward the credits needed to complete the degree. Instructions are available on page 2.

TO BE COMPLETED BY THE STUDENT

Name:

Last

First

NU ID number:

Husky e-mail address:

@husky.neu.edu

Department:

Degree Program:

Semester and Year:

Language Desired:

Student's Signature

Date

Graduate Office

180 Renaissance Park
360 Huntington Ave.
Boston, MA 02115

617.373.5990
617.373.7281

gradcssh@neu.edu
[www.northeastern.edu
/cssh/graduate](http://www.northeastern.edu/cssh/graduate)

TO BE COMPLETED BY THE GRADUATE PROGRAM DIRECTOR

Does this student currently hold a Stipended Graduate Assistantship?

Has this student achieved candidacy?

I, the Graduate Program Director, approve of this student taking a language course in the World Languages Center at the level identified by personnel in the World Languages Center.

Graduate Program Director's Signature

Date

TO BE COMPLETED BY THE GRADUATE OFFICE

Graduate Office's Signature

Date

____ SFS ____ Excel Form/print date ____

COLLEGE OF SOCIAL SCIENCES AND HUMANITIES

Language Approval Form Instructions and Helpful Information

This language program is available to CSSH Masters and PhD students who need a language for their fieldwork or other scholarly research.

- Once the Graduate Office signs the form, the form will be returned to the student and a copy will be given to the academic department.
- The student should then contact Boris Rasting-Sera (b.rastingsera@northeastern.edu or 617-373-3131) **prior to the start of registration** for the semester in which they wish to enroll. Boris will connect the student with the instructor of record to determine the appropriate level of language, the CSSH Graduate Directed Study course # and an available undergraduate level section of the language. Boris will then enroll the student in the one-credit of CSSH Graduate Directed Study.
- The section of the language they wish to study must be one that has sufficient undergraduate enrollment so it will be allowed to run (i.e., the presences of the graduate student cannot be the determining factor in whether or not the course runs).
- The one-credit CSSH Graduate Directed Study will be graded on a pass/fail (S/U) basis and will not count toward the student's degree requirements.
- To receive a passing grade for the CSSH Graduate Directed Study, a graduate student must fulfill all the course requirements stated on the syllabus (attendance, quizzes, mid-term and final exams) of the undergraduate language section to which he or she has been assigned.
- The Graduate Program Director's signature on the form certifies that the language is necessary for the student's fieldwork or scholarly research.
- Students on SGA awards will have tuition for the language credit covered by their award.
- Students will be able to repeat the CSSH Graduate Directed Study up to four times.